



*To inspire and prepare students
for the opportunities and
challenges of the future.*

Glencoe Primary School
Glencoe Parade, Halls Head WA 6210
t: 08 9586 6800
e: glencoe.ps.enquiries@education.wa.edu.au

GLENCOE PRIMARY SCHOOL



EARLY CHILDHOOD INFORMATION BOOKLET 2024

GLENCOE PRIMARY SCHOOL

Glencoe Parade

HALLS HEAD WA 6210

Telephone: 9586 6800

Email: Glencoe.PS.enquiries@education.wa.edu.au

SCHOOL TERMS 2024 (Students)

Term 1 Wednesday 31 January – Thursday 28 March

Term 2 Monday 15 April – Friday 28 June

Term 3 Monday 15 July – Friday 20 September

Term 4 Monday 7 October – Thursday 12 December

SCHOOL DEVELOPMENT DAYS 2024 (Pupil Free)

Term 1 Monday 29 January & Tuesday 30 January

Term 2 Friday 31 May

Term 3 Friday 16 August

Term 4 8 November & Friday 13 December

Students finish school on Thursday 12 December 2024

Glencoe Primary School Website: <https://www.glencoeprimaryschool.com.au/>

WELCOME TO GLENCOE EARLY CHILDHOOD CENTRE

We trust the Early Childhood years are enjoyable ones for you and your child. This information booklet has been compiled in the expectation that it will be useful and answer any questions you may have about the early childhood years.

THE EARLY YEARS OF SCHOOLING

In 2024, the **Early Years Learning Framework** (EYLF), the Western Australian Curriculum, the Kindergarten Curriculum Guidelines and the National Quality Standard (NQS) will continue to impact predominantly upon the teaching and learning program in Kindergarten and Pre-Primary, as a matter of course.

Australia's first national **Early Years Learning Framework** has been developed collaboratively by the Australian and State and Territory Governments. It had substantial input from the early childhood sector and early childhood academics.

The Framework describes the principles, practice and outcomes essential to support and enhance young children's learning from birth to five years of age, as well as their transition to school. The Framework also recognises the importance of communication and language (including early literacy and numeracy) and social and emotional development. Content for Kindergarten students will be based on personal and social competence and preparatory literacy and numeracy capabilities.

The Kindergarten Curriculum Guidelines are built on the **Early Years Learning Framework** (EYLF), which is the mandated Framework for Kindergarten in Western Australia. The purpose of the guidelines is to facilitate the optimal learning and development of Kindergarten children in Western Australia. They also identify connections to the curriculum content for Pre-Primary. These clarify what we expect students to achieve in Kindergarten and Pre-Primary. More of an emphasis on explicit teaching will be evident, particularly with Pre-Primary students, with a strong emphasis on early literary and numeracy, and social and emotional development. Reporting for Pre-Primary students will continue to evolve to include the use of a five-point scale for reporting on student achievement.



The implementation of the National Quality Standard (NQS) commenced in 2015. The National Quality Standard is the core component of the National Partnership Agreement on the National Quality Standard for Early Childhood Education and Care (NQAEEC), agreed to by Western Australia in 2009.

In Western Australia the NQS applies from Kindergarten to Year 2. It establishes a consistent national position about what quality means in early childhood education and care, regardless of state/territory and regardless of service and school type.

Jesse Murphy
Principal

GENERAL INFORMATION

KINDERGARTEN

Children attend **5 full days** (30 hours) per fortnight. Students enrolled for Kindergarten in 2024 have been divided into separate classes. Please refer to the sheet in your mailed package, which shows class groups, days and times your child will be attending.



PRE-PRIMARY

Children attend **five days** per week.

Commencement Times: All sessions **commence at 8.30am** and **conclude at 2.45pm**.

Children arriving at school prior to 8.30am must go to the Canteen Undercover Area (with a parent/carer) until the siren sounds at 8.30am.

ORIENTATION

There is no orientation (Phasing in Period) for **Kindergarten and Pre-Primary students**. Students have a full complement of instructional hours (as applicable) from the start of the 2023 school year.

VOLUNTARY CONTRIBUTIONS:	Kindergarten	\$60
	Pre-Primary	\$60

Voluntary Contributions assist in providing items including art paper, exercise books, computer paper, school library materials, printing materials, art and craft supplies, photocopy paper and tissues. In addition to paying Voluntary Contributions by cash, the option of paying online (via electronic transfer) is also available. Details are as follows:

Bankwest

BSB: 306 072

Account Number: 416 5724



Important: Please ensure your **CHILD'S FULL NAME (First name and Surname)** appears on the transfer as a reference for the school.

ENROLMENT AND ATTENDANCE

Kindergarten enrolment is not compulsory. However, once parents have enrolled and accepted a place for their child, attendance is compulsory.

Enrolment in Pre-Primary is compulsory and every child of Pre-Primary age is required to attend school.

EXCURSIONS/INCURSIONS

The occasional excursion/incursion may be arranged to fit the educational program throughout the year. Costs will be considered and written parental permission will be required for each excursion.

COMMUNICATION/COMPASS

The school uses Compass to communicate to parents. In your welcome pack, you would have received a letter of explanation and parent log-in details. Please contact the office if you have any questions.

REPORTING ABSENCES

In the event your child is absent from school, please use Compass Education or phone the Administration office explaining the reason. This must be done before 9:30am. The school also operates a mobile phone messaging system for the communication of student absences. Parents will receive an SMS if their child is absent and no explanation has been provided.

- If an explanation for the absence has been received **prior to 9:30am**, parents will not receive an SMS.
- **The number to use for text messages regarding your child's absence is 0437 618 533.**
- Requests for students to go on vacation during the school term will not be authorised by the Principal.
- Parents who are picking up their children early will need to report to Administration, at the front office to sign their child out and receive an early release pass that is given to the classroom teacher.

ILLNESS

Throughout the year if your child is not well please keep them home, but inform the school.

PICKING UP CHILDREN

Children are to be collected promptly at the end of the session by a responsible adult.

- If someone other than a parent is to collect the child, the Administration office must be notified prior to the times.
- 2:45pm is pick up time. Please be prompt.
- Please inform us of any day-care arrangements.
- If you are unavoidably late (i.e. car breakdown) please ring and let us know.

OUT OF SCHOOL HOURS CARE (OSHC)

Outside of School Hours Care (OSHC) is available at Glencoe Primary School in 2022.

Waratah All Year Care can provide before, after school and vacation care.

Contact details:

Phone 0414 535 685

Email: leighmetcalf@live.com.au

Website: Waratahallyearcare.com.au



Waratah All Year Care

PARKING

There is limited parking on Glencoe Parade. Please be courteous and avoid blocking the driveway. Parking is also available in Brigadoon Close.

Please do not park or drop off/pick up children in the staff car park as their safety is compromised.

DUTY OF CARE

Children are to be supervised by a responsible person until the classroom door is opened. **If you are dropping your child off before 8.30am, they must go to the canteen undercover area.**

Please ensure you close gates at all times.

CLOTHING

Children are encouraged to wear school uniforms.

CHANGE OF CLOTHING

Please place a **change of clothing** (in a named bag) in your child's bag in case they need to change. Please also include a large snap lock bag which we can place wet clothing in.

SCHOOL UNIFORMS

Glencoe Primary School uniforms can be purchased from Perm-A-Pleat Clothing, which is located at Unit 2, 76 Reserve Drive, Mandurah. Telephone 9500 3036. Uniform details and prices are available from the Administration Office.

HATS

- A broad brim hat (minimum 5 cm brim) complying with the school's Dress Code Policy is acceptable.
- Please ensure hats are **without** chin straps.
- Please name hats.
- Children without hats are required to stay in the shade.



SCHOOL BAGS

Children need to bring a bag to school in which they carry their lunch, drink bottle and a change of clothes.

- Please put your child's name on their school bag.
- Bags will be kept outside the classroom.
- To help identify and to make bags easier to open, attach a key tag to the zip.

PERSONAL BELONGINGS

Please do not bring toys, or things of value from home. The school holds no responsibility for them if they get lost, or broken.



LUNCH TIME

Lunch: We recommend students are provided with a nutritious lunch and snacks in a named lunch box. Recess to be supplied as per class information package (please no cool drinks, sweets, lollies or chocolate etc). Please use packaging and containers that children can open easily. We are a Crunch & Sip school, therefore, we encourage children to eat fruit and drink water during the day.

Drinks: Water is available at the school. However, please ensure that your child brings his/her own drink bottle. Only water is to be brought to school.

Lunch orders: There is a canteen facility on site. This is typically run by the P&C. Operational days are to be confirmed for 2024.

Lunches need to be ordered at the beginning of the day, from the School Canteen, starting at 8:15am. You may also use the Quickcliq app to place orders. Alternatively, the Lunch Order Box at the Canteen can also be used.

SIREN TIMES LUNCH AND RECESS

Lunch: Play 10.45am – 11.25am
 Eat 11.05am – 11.45am

Recess: Play 1.05pm – 1.30pm
 Eat 1.30pm – 1.50pm

NEWSLETTERS

Fortnightly school newsletters can be found on the Glencoe Compass app and our school website. We encourage you to read the newsletter as it will keep you up-to-date with day to day school news and activities.

A Parent Planner is provided each term. Various important dates can then be entered on home calendars.

CHANGE OF ADDRESS

Please notify the main office or use Compass to update any changes to:

- Address
- Telephone numbers
- Emergency contacts
- Medical conditions
- Mobile phone numbers
- Family custody arrangements - **please provide a current copy of any court orders.**

Parents may choose to use the mobile phone school app for any general communication to the school. Please contact the main office for more details.



PARENT VOLUNTEERS

We look forward to having Parents as Partners in our Program.

- All parent helpers are required to sign in **(at the Administration Office)** and wear a visitor's badge when assisting.
- A Confidentiality Agreement must be signed prior to assisting in your child's classroom.

SCRAP MATERIALS

We use a variety of materials from home/work for children's activities. Please send in any of the following:

- Magazines
- Greetings Cards
- Boxes any size in good condition (not cigarette or detergent)
- Yoghurt/margarine containers
- Material scraps/ribbon/lace
- Wool
- Buttons /sequins /beads
- Wood scraps (soft eg. pine or chipboard)
- Wrapping paper/cardboard
- Wood shavings
- Discarded jewellery, scarves, hats, shoes, bags, clothing (for dress up)
- Cylinders (not toilet rolls)
- Dress up clothes

Kindergarten and Pre-Primary Health Assessment: Once you have given written consent, your child will have their vision and hearing tested along with a general assessment.

A general assessment may include speech/language development and assessing achievement of developmental milestones. The Community Nurse can provide vision/hearing checks or other assessments of your child, at any time during their school years. This routine examination commences in Term 2. If you have any concerns, please see your child's teacher and this can be performed earlier.

Immunisation should be completed by 4 years of age. Once completed, please provide an updated copy of your child's immunisation record to the school. Now that your child is attending school they come into contact with many children and possible diseases, so by keeping their immunisations up to date, you are helping to keep your child healthy. These immunisations are available at Mandurah Community Health Centre (phone 9586 4401) or at your doctor's surgery.

The school nurse is available to students and parents to discuss health needs and concerns.

SCHOOL NURSE

You will be asked to complete the information on the Health Sheet for your Kindergarten/Pre-Primary child. The school nurse will see your child during the year, where a routine school health screening is carried out.

HEAD LICE

Please check your child's hair regularly and use approved treatment methods. Children are to be excluded until treatment has taken place. Please inform the class teacher so we can encourage everyone to check their child's hair.

ASSOCIATIONS AND SUPPORT GROUPS

Autism Association of WA 08 9489 8900	Kidsafe WA Child Accident Prevention Foundation of Australia 6244 4880
Asthma Foundation WA 9289 3600	
Crisis Care (24 Hour Service) 1800 199 008	Kids Help Line 1800 551 800
Meerilinga Parenting Services <ul style="list-style-type: none"> • Playgroups/Early Learning Services • Parenting Workshops 9489 4022	Ngala Family Resource Centre Parenting Line: 08 9368 9368 Country: 1800 111 546
Downs Syndrome WA 1800 623 544	Perth Children's Hospital 6456 2222
Gifted and Talented Children's Association WA 08 9487 0122	Telethon Speech and Hearing Centre for Children 08 9387 9888
Department for Child Protection (Peel District) 9583 6688	Wanslea Family Services 08 9245 2441
Family Help Line 1800 643 000	
Womens Domestic Violence Help Line 1800 007 339	Mens Domestic Violence Help Line 1800 000 599

We hope this information is useful.

If you have any other queries, please don't hesitate to ask us.

